



07/31/2024

Subject: Request for Approval and Add Subcontractor to Project

To: Sacramento Unified School District

I hope this message finds you well. I am writing to request approval to add a subcontractor, Lassiter Excavating, who specializes in earthwork, to the Parkway Elementary School project.

Reason for Request: Unfortunately, the employee who was originally assigned to the project is currently on a leave of absence. We have identified a highly skilled and experienced subcontractor, Lassiter Excavating, who is available to take over the project.

**Subcontractor Details:**

- **Company Name:** Lassiter Excavating, Inc./DBA Foot It Out
- **Scope of Work:** Earthwork and site preparation
- **Duration:** Two Days: 7/31/24 - 08/01/24
- **CSLB #:** 57679201
- **DIR #:** 05557
- **Address:** PO Box 861 Tracy, CA 95376
- **Phone Number:** 925-477-8412

We have thoroughly vetted Lassiter Excavating and they have a proven track record of quality work within the region. We are confident they will be able to meet our project needs and deliverables without compromising on quality.

I kindly request your approval for this addition. If you need any further information or have any concerns, please do not hesitate to contact me. We aim to integrate the subcontractor into the project and ensure a smooth transition as soon as possible.

Thank you for your time and consideration.

Sincerely,

Marco Antonio Marin  
Construction Supervisor  
916-485-0485

545 Jefferson Blvd, West Sacramento, CA 95605