

# Sacramento City USD

## Board Policy

### Bids

BP 3311

#### **Business and Noninstructional Operations**

The district shall purchase equipment, supplies and services using competitive bidding when required by law and in accordance with statutory requirements for bidding and bidding procedures. In addition, formal bids may be required whenever it appears to be in the best interest of the district.

To ensure that good value is received for funds expended, specifications shall be carefully designed and shall describe in detail the quality, delivery and service required.

To assist the district in determining whether bidders are responsible, the Governing Board may require prequalification procedures as allowed by law and specified in administrative regulation. A copy of any applicable administrative regulations shall be provided to bidders with all bid specifications.

(cf. 7140.1 Bidding Regulations for Construction Projects)  
(cf. 9270 - Conflict of Interest)

#### Legal Reference:

##### EDUCATION CODE

17595 Purchases through Department of General Services  
38083 Purchase of perishable foodstuffs and seasonable commodities  
38110 Purchase of supplies through county superintendent  
38111 Purchases by district governing board  
38112 Purchases of necessary supplies  
39801.5 Transportation bids and contracts for services

##### GOVERNMENT CODE

4330-4334 Preference of California-made materials  
6252 Definitions for California Public Records Act  
53060 Special services and advice

##### PUBLIC CONTRACT CODE

2000-2001 Responsive bidders  
3400 Bids, specifications by brand or trade name not permitted  
3410 United States produce and processed foods  
12200 Definitions, recycled goods, materials and supplies  
20107 Bidder's security  
20111-20118.4 School districts especially:  
20111 Contracts over \$50,000; contracts for construction; award to lowest responsible bidder

20189 Bidder's security, earthquake relief  
22002 Definition of public project  
22030-22045 Alternative procedures for public projects (UPCCAA), especially:  
22032 Dollar amount limits for public projects  
22050 Alternative emergency procedures  
City of Inglewood-Los Angeles County Civic Center Authority v. Superior Court,  
(1972) 7 Cal.3d 861  
Konica Business Machines v. Regents of the University of California, (1988) 206  
Cal.App.3d 449  
ATTORNEY GENERAL OPINIONS  
89 Ops.Cal.Atty.Gen. 1 (2006)

Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
Adopted: November 16, 1998 Sacramento, California  
Reviewed: November 5, 2001